

General Course Enrollment Procedure

To be informed and stay up to date via email about any changes in the course schedule or get access to the Ilias folders, you need to join the respective course on HISinOne during the enrollment period (dates available on HISinOne).



In case you encounter any **problems** regarding the course enrollment, contact the master's program coordination office.

Step 1:

Log in to HISinOne and search for the course (via "Planner of Studies", the university's course catalogue or use the HISinOne search function).

	10LE07MO-M.22201 Analysis of Biodiversity Data		Module
	10LE07V-M.12501/22201 Analysis of Biodiversity Data course		Course
	10LE07PL-M.22201 Analysis of Biodiversity Data		Exam (graded)
	10LE07SL-M.22201.SL Analysis of Biodiversity Data (ungraded achievement)		Course work (ungraded)

Step 2:

Click the enrollment icon next to the course you want to register →  (only visible during enrollment periods) and follow the enrollment procedure to confirm the enrollment.

Step 3:

When the enrollment status changes to 'confirmation of participation' you will receive a confirmation e-mail. Also, on the HISinOne start page a notification will be shown in the portlet 'My News'.



Good to know:

An overview of your courses and enrollment status with information about dates, rooms, teaching staff and an option to cancel courses can be found under "My course enrollments and exam registrations".

Important:

The enrollment for a **course** does NOT include the enrollment for **the exam/course work**. This must be done separately during the respective exam enrollment periods.
→ See "Overview Exam and Course Work Registration".